SAP Ariba
University Procurement and Logistics
January 2023
Housekeeping

- Use the Q+A function, not the chat function, to ask questions.
- All questions will be answered at the end or after the presentation.
- Slides will be made available after the presentation.

Resources will be posted on the UPL website: upl.msu.edu/procurement/procure-to-pay/index.html
What is SAP Ariba?
SAP Ariba—a complete procure-to-pay system

- Industry standard
- Simplified processes
- Faster processing
- Order status visibility
- Reduced emails/calls
- Reduced payment time
- Self-service reporting
- Better audit trail
SAP Ariba in EBS
From a Procurement + Payment Perspective

- Out-of-the-box solution
- Aggressive timeline for a production-ready environment
What will happen at go-live?

- New requisitions and their resulting POs and invoices will be created in SAP Ariba
  - Existing POs will remain in KFS, but some PO amendments will shift to SAP Ariba
- Spartan Marketplace catalogs will migrate to SAP Ariba
Technical implementation of SAP Ariba

- Technical integrations and partnerships
  - FBAS
  - MSU IT
Systems of record at MSU

KFS
- General Ledger entries
- Vendor records
- Payment records

SAP Ariba
- Purchase requisitions (PRs)
- Purchase orders (POs)
- Contract Management

All KFS users will have access to SAP Ariba
What will change?
How your work may be impacted

- New process for submitting requisitions
- Suppliers will directly invoice Accounts Payable for new purchase orders
Tentative timeline

February 2023: End-user focus groups begin

Fall 2023: Online training materials available

Fall 2023: Live training with UPL experts available

Fall 2023: Launch of SAP Ariba (pending with MSU IT; production-ready)
End-user focus groups

- Participants nominated by DDC and selected based on unit spend (21 total)
- Groups to work between February and May
- Five areas of focus:
  - Buying catalog items
  - Purchase requisition process
  - Bidding and sourcing suppliers
  - Paying and working with suppliers
  - Reporting capabilities
Focus group leaders

- Matthew Uebel
  IT Procurement Supervisor
- Jainaba Faal
  IT Procurement Buyer
- Rachel Maas
  IT Procurement Buyer
- Lori Young
  Accounts Payable Supervisor
- Adam Tithof
  Supply Chain Analyst III
- Melinda Markham-Phillips
  Specialty Procurement Supervisor
Additional information

Project updates, FAQs, a list of focus group participants (to come), and more are posted on the UPL website. upl.msu.edu/procurement/procure-to-pay/index.html

Have a question about SAP Ariba? Email Procurement at p2p@msu.edu
Thank you!