



## 24/7 FlexHub Manual Stock Transfer Request

**Overview:** This form can be used by customers to request 24/7 FlexHub stocked products to be transferred between distribution points.

### Customer information

Name: \_\_\_\_\_

Date: \_\_\_\_\_

MSU email address: \_\_\_\_\_

Phone: \_\_\_\_\_

Unit: \_\_\_\_\_

Dept: \_\_\_\_\_

### Distribution points:

From: ☐ 24/7 FlexHub ☐ Vehicle #: \_\_\_\_\_

☐ Other: \_\_\_\_\_

To: ☐ 24/7 FlexHub ☐ Vehicle #: \_\_\_\_\_

☐ Other: \_\_\_\_\_

### Item information

24/7 FlexHub SKU	Quantity	Item description

**UPL staff only**

Received by (initials): \_\_\_\_\_

Date filled: \_\_\_\_\_

Notes:

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