



University Stores Return and Exchange

University Stores Return Policy: Items purchased from University Stores can be returned, provided they are accompanied by the sales receipt and in the original packaging. Face coverings, obsolete, or discontinued items are non-returnable. Merchandise returned due to an error by University Stores or a manufacturer's defect will be credited 100% if returned in the original package, in undamaged condition within one month of purchase. Merchandise returned for any other reason will be credited subject to restocking fees as follows:

- same day to one week: no charge
- one week to one month: 20%

Order inform	ation			
Order number:			Date ordered:	
Name:			Date of return:	
Department:			Building name:	
Phone number:			Room number:	
Account number:			Sub-account number:	
ExchangeDamaged	wrong item or amount —ordered correctly, shi or defective e than ordered sing stock	pped incorrectly	Remarks:	
Qty (Units) Item #		Description	Price	
New mercha	ndise to be delivered			
Qty (Units)	Item #		Description	Price

34FOR02v02 | Release date: 09/02/22 | This document is uncontrolled when printed or saved.

