**IS MY PURCHASE A CAPITAL ASSET?**

When to use capital asset object codes

- **What is the acquisition cost, per unit?**
  - ≥ $5,000.00
  - ≤ $4,999.99

- **What is the useful life of the purchase?**
  - One year or more
  - Less than one year

- **Is the item moveable or unable to be relocated?**
  - Moveable
  - Unable to be relocated

- **Can the item function as a stand-alone unit?**
  - Yes
  - No

- **Is the purchase a system of parts that, if combined, can function as a stand-alone unit?**
  - Yes
  - No

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**This is a capital asset.**

Moveable capital equipment—or capital assets—may be a stand-alone single unit or a combination of parts that functions as a stand-alone unit (asset system). To ensure an asset record is created for your capital asset, please use one of the following object codes:

- 6492: Non-federally funded, MSU-owned equipment (active status, new purchase)
- 6497: Federally funded, MSU-owned equipment (active status, new purchase)
- 6494: Non-federally funded, MSU-owned fabricated equipment (under fabrication status)
- 6493 - Federally funded, MSU owned fabricated equipment (under fabrication status)
- 6498 - Federally-owned equipment, title is with non-MSU entity (loaned equipment)
- 6499 - Agency-owned equipment, title is with non-MSU entity (loaned equipment)
- 6500 - Fabrication, federally-OWNED equipment (e.g., building something for a non-msu entity)

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This may be considered a non-moveable capital asset. Non-moveable assets are permanent or built-in equipment, or costs associated to buildings or renovations. Contact the Financial Analysis Office at (517) 355-5029 for more information.

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If you have any questions, please contact the Capital Asset Management team at (517) 884-6081 or camhelp@msu.edu.

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**Michigan State University**

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